

Child Care COVID Response & Preparedness Plan

Program Information

Child care program name:

Funtime Learning Center Inc

Introduction

Our Commitment to Health & Safety

Funtime Learning Center Inc is committed to protecting the health of our children, families, staff, and community. The following policies were designed in response to guidance from the Michigan Departments of Licensing and Regulatory Affairs (LARA) and Health and Human Services, in accordance with best practices from the Centers for Disease Control and Prevention, and with everyone's well-being in mind. To limit the potential spread of COVID-19, we will be making some temporary changes to our programming that include robust cleaning and disinfecting procedures and minimizing opportunities for person-to-person exposure (e.g., an infected person spreading respiratory droplets through actions such as coughing, sneezing, or talking). The following plan outlines the recommended practices and strategies we will use to protect the health of our children, staff, and families while at the same time ensuring that children are experiencing developmentally appropriate and responsive interactions and environments.

Naptime

Items Brought From Home

During this time, we are trying to limit the number of items brought into the facility because this can be a way to transmit the virus, so we ask that families refrain from bringing items from home as much as possible. However, we recognize that placing limits on children's comfort items may increase stress for children and staff as they may be especially needed during this time of transition. ALL TOYS WILL BE PROVIDED FOR THE CHILDREN BY THE FACILITY ONLY (FTLC INC.)

Screening Families & Staff for COVID-19 Symptoms and Exposure

Upon arrival to the program, staff and families are required to report if they or anyone in their household:

- have received positive COVID-19 results;**
- been in close contact with someone who has COVID-19; and/or**
- have experienced symptoms such as persistent cough, fever, difficulty breathing, chills, change in smell or taste, diarrhea, and/or vomiting.**

The procedures we will use to screen staff for symptoms and exposure include:

1. The greeter will be responsible for asking staff about symptoms and exposure questions per our login app.
2. The screenings will take place outside, and inside during in-climate weather.
3. The information will be collected through our check-in Brightwheel app per phone or tablet contactless.
4. The privacy will be protected by individual app log in daily

The procedures we will use to screen children/families for symptoms and exposure include:

1. The greeter will be responsible for asking families about children/household symptoms and exposure questions per our login app.
2. The screenings will take place outside, and inside during in-climate weather.
3. The information will be collected through our check-in Brightwheel app per phone or tablet contactless.
4. The privacy will be protected by individual app log in daily

If families or staff are absent or otherwise off-site but experience exposure or symptoms, they should contact:

The main office by phone, text, or email immediately, as well as Director.

Daily Temperature Checks

Temperature Checks

As fever is the key indicator of COVID-19 in children, we will check each child's temperature upon daily arrival to the program. Staff will also be asked to take their own temperatures upon arrival to work. Staff will re-check children's temperatures throughout the day if they appear ill or "not themselves" (e.g., flushed cheeks, rapid or difficulty breathing without recent physical activity, fatigue, or extreme fussiness).

When children arrive to the program, temperature checks will occur

before children enter the building.
before children enter their classroom.
upon arrival to their classroom.
as they enter the bus/van.
: @10a.m./ before and after nap.

Each child's temperature will be taken by:

program staff.

The following staff members will be responsible for temperature checks:

All staff members at the facility.

Responding to Symptoms and Confirmed Cases of COVID-19

Responding to COVID-19 Symptoms On-Site

If a child or staff member has a temperature above 100.4 degrees and/or symptoms such as persistent cough, difficulty breathing, chills, diarrhea, or vomiting, they will be sent home immediately with the recommendation to contact their primary care physician/medical provider. If anyone shows emergency warning signs (e.g., trouble breathing, persistent pain/pressure in the chest, new confusion, inability to wake or stay awake, or bluish lips or face), we will seek medical care immediately.

If a child develops symptoms during care hours:

- Parents will be contacted for prompt pick-up.
 - The child will be isolated from other children and as many staff as possible (the child will not be left alone).
 - The child will wait with the following designated staff member(s):: Ms. McCaskill
 - The child and designated staff will wait in the following safe, isolated location:: Deck/Room 3
- Other procedures include:: Sanitizing and disinfecting area. Wearing mask and gloves.

If a staff member develops symptoms during care hours:

- They will be asked to go home immediately.
- Children may need to be picked up if no other caregiver is available.
- If the ill staff member needs to be picked up or otherwise cannot leave the facility immediately, they will wait in the following safe, isolated location: Deck or room 3 with mask and gloves. Area will be sanitized and disinfected immediately upon departure.

Reporting Exposure

Reporting Exposure

If an individual in a classroom is identified with a positive test for COVID-19 the classroom should be closed, cleaned, disinfected and everyone in that classroom should be quarantined for 14 days initially. We will also contact our licensing consultant and the local health department will provide additional guidance, determine if your entire facility must close, and may also ask you to participate in contact tracing to limit the spread of the virus.

Returning to the Program After Experiencing Symptoms and/or a Positive COVID Test

If a staff member or child exhibits multiple symptoms of COVID-19, possible exposure is expected, OR an individual tests positive for COVID-19, the individual must stay home until:

They have been fever-free for at least 72 hours without the use of medicine that reduces fevers AND

Other symptoms have improved AND

At least 10 days have passed since their symptoms first appeared.

Because child care staff members are part of Michigan's essential workforce, they are eligible to be tested for COVID-19.

Staff can visit [this resource](#) to locate a nearby test site.

Maintaining Consistent Groups

During this time, we will maintain the following group sizes:

Leave blank if this age group does not apply to your program.

Infants and Toddlers, birth until 30 months of age

4

Preschoolers, 30 months until 3 years of age

4

Preschoolers, 3 years of age until 4 years of age

4

Preschoolers, 4 years of age until school-age

4

School-agers

10

Drop-Off and Pick-Up Procedures

We will temporarily be changing our sign-in/-out policies as follows:

We will confirm attendance times with parents via email.

Other policies related to drop-off and pick-up include:

We will be using Brightwheel app for contactless signing in/out daily by phone text or email.

Hand Washing

We will reinforce regular health and safety practices with children and staff and continue to comply with licensing regulations and CDC hand washing guidelines as follows:

- Staff and children will wash hands often with soap and water for at least 20 seconds.
- Soap and water are the best option, especially if hands are visibly dirty. If hands are not visibly dirty, alcohol-based hand sanitizers with at least 60% alcohol can be used if soap and water are not readily available. Staff and children should cover all surfaces of their hands with hand sanitizer, rubbing them together until they feel dry.
- Staff should assist children with hand washing (especially infants who cannot wash hands alone) and use of hand sanitizer to ensure proper use and prevent ingestion.
- Staff and children (with frequent reminders and support) will cover coughs and sneezes with a tissue or sleeve and wash hands immediately after.
- Wearing gloves does not replace appropriate hand hygiene.
- Hand hygiene is especially important after blowing one's nose, going to the bathroom, before eating or preparing food (or helping children do any of these actions).

Safety Equipment

Face Mask/Coverings for Staff

Our plan for staff around face masks/coverings is as follows:

Staff are required to wear face coverings at all times on-site.

Use of Gloves

Staff will wear gloves in a manner consistent with existing licensing rules (for example, gloves should be worn when handling contaminants, changing diapers, cleaning or when serving food). Staff members should wash hands before putting gloves on and immediately after gloves are removed. Gloves are not recommended for broader use and do not replace hand washing..

Partnering and Communicating with Families & Staff

Communicating with Staff and Families

We will actively communicate with staff and families to determine when they will return to work/care if they have been out, discuss concerns or questions, share new policies and expectations, and confidentially discuss any extenuating circumstances that have emerged and/or any health concerns/conditions that may elevate risk for complications if exposed to COVID-19.

The staff responsible for handling questions and outreach for **staff** is : Mccaskill

The staff responsible for handling questions and outreach for **families** is : Mccaskill/Senior

Training Staff

To support staff in effectively engaging in best practices and making personal decisions, we will provide learning opportunities to help all of us understand how COVID-19 is transmitted, the distance the virus can travel, how long the virus remains viable in the air and on surfaces, signs and symptoms of COVID-19, and our new policies and procedures as outlined in this plan.

Supporting Children's Social-Emotional Needs

Staff and families will partner together to support the needs and emotional reactions of children during this time. We anticipate that children will experience a wide range of feelings during this transition period. Some children will be relieved, some will have initial challenges with separation from their parent(s), some may demonstrate anger at the "disappearance" of their child care provider, and some may act out toward other children. Whatever the reactions, we acknowledge that staff and families may need some new tools in their toolkit to assist the child with emotional regulation and we will work together to support all caregivers.

We commit to supporting our children in the following ways:

We have a certified social worker with a master's degree in social work on staff.

We will make the following resources available for staff and families to support children:

[Crisis Parent and Caregiver Guide](#), from the Michigan Children's Trust Fund

[Talking with Children about COVID-19](#), from the CDC

[Helping Young Children Through COVID-19](#), from Zero to Thrive (includes Arabic and Spanish translations)

[Georgie and the Giant Germ](#), from Zero to Thrive and Tender Press Books

Supporting Staff Members' Social-Emotional Needs

To ensure the well-being of the children, it is also imperative to ensure the well-being of their teachers and caregivers, and to provide them with the emotional and administrative supports necessary during this time of re-integration, and in the months ahead. As essential workers in the COVID-19 pandemic, we understand our staff may have worries about their own physical or psychological health, and the potential risk to their family members at home. Because young children internalize the stress of the adults who care for them, we know it is vitally important to provide supports and services to ensure the emotional well-being of our staff.

Contact Information

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